

OCTWS 2021 AGM
Sunday, March 14th, 2021, 11am EST
Held Via: Cisco Webex



In attendance: Kelly McLean, Matt Dyson, Daneille Ethier, Twyla Douaire, Emilie Kissler, Don Barnes, Jesse Wolf, Julia Sunga, Matthew Furst, David?, Erin McCance, Jen Shuter, Jess Lang, Justine ?, Marie Raciopia, Meredith Meeker, Neil Dawson, Courtney Mondoux, Bill Dowie, Art Rodgers, Michelle Bacon, Claudia, Pete Hettinga, Jenn?, Jenny Rogers, Pauline Kosmal, Phil DeWitt, Rhiannon Kirton, Evelyn Merrill *all executive members were present

Welcome Message from Matt Dyson, current President

- Pre-recorded talks available until March 31st, award winners announced this afternoon
- Plenary and evening speakers will be updated to portal by March 31st as well
- Sponsors were available Saturday at Gathertown – thanks to sponsors for their support
- First official AGM “in person” since 2011

Additions to Agenda:

- None

Motion to approve agenda: Don Barnes/Emilie Kissler

Revisions to minutes from last AGM – 2020

- Slide deck was circulated from postponed meeting

Additions to 2020 minutes: None

Motion to approve 2020 minutes: Neil Dawson, Julia Sunga

Presidents Report (2020-2021)

- Difficulties because of COVID but accomplishments were still made
- Chapter affiliation
 - Information has been circulated in newsletters
 - CSTWS is now a registered not for profit
 - TWS is moving forward with legal requirements
 - Trying to be proactive by becoming legal entities
 - Chapter is a working towards incorporation
 - Large undertaking with many documents and financial commitment

- CSTWS will support chapters so that we can all be affiliated with a framework and to take advantage of CSTWS charitable status as needed
- Webinar series
 - These have been running for a year
 - Trying to give students opportunities to speak because in lieu of conference
 - Will continue to offer webinars in upcoming year
- Virtual AGM
 - Team effort
 - Great success, met goal of exposure for chapter
 - Hopeful to retain members from 2021 conference
- Committee Establishment
 - As bylaws state, we have standing committees
 - Drafted guidelines and outlines for what these committees will do for the chapter and how they are structured
 - Now available on website
 - Hoping to move committees forward and have members participate on these committees
 - These will require revision and evolve over time
 - EDI, Awards, AGM, Nominations/elections, audit, conservation affairs (vacant), membership and recruitment
 - Ability to strike ad hoc committees as necessary

Treasures Report – Twyla Douaire (march 2019-current)

- Jan 1st 2020- Dec 31st 2020 period
- No longer use paypal because of paypal requirements
 - Now accept etransfer or check only
- Balance Jan 1st - \$2,370.45 (consistent with past years)
- Income: \$8,491.86
 - Majority came from AGM sponsors
 - \$452.15 in membership (TWS and etransfer)
- Expenses: \$248.65
 - Based on bank account and website
- Balance Dec 1st 2020- \$10,61366
- This does not include costs for 2021 AGM or profit sharing agreement with CSTWS
- **Motion to accept treasurers report: Jesse Wolf/Don Barnes**

Audit Report – Danielle Ethier

- Nothing to report -all was fine

- Do not have a large amount of financial transactions occurring, do not feel we need a third party audit although this may be required in future

Secretary Report – Kelly McLean

- 108 members in good standing
- Grateful for support gained from membership and hopeful to retain memberships from other provinces

Membership and Recruitment – Don Barnes

- Worked on committee design, have outlined roles
 - Looking for a student to be on this committee
- Looking for members to get involved with this

Awards committee – Matt/Emilie

- No awards for 2020, no conference travel
- Hoping to offer again in 2021
 - Encourage students to apply

Education and Information Committee – Kelly McLean and Julia Sunga

- Grateful to webinar presenters
- Team effort between Matt, Julia, and Kelly
- Would like to continue as membership benefit
- Some webinars are available as recordings
 - Some details to work out moving forward as recording in some platforms is not available

Newsletter – ad hoc EDI committee – Matt Dyson

- 3 newsletters in 2020 (spring, summer, winter)
- Aim to publish more regularly
- Would like to feature members and research

Website – Matt Dyson

- No major updates
- Fee pays for google drive, meets, website url, email etc.
- Added webinar page
- Added committee information
- Switched to google form for registration
- May need to update to google suite in coming year to increase features for webinars (i.e., recording)

- o Not sure exact price but we believe it will be reasonable, estimate a few hundred dollars
- o Trying to be cognizant of the balance between funds and benefits we can offer to members

AGM and Conference Committee – Matt Dyson

- Will soon begin thinking about 2022 conference and AGM
 - o Hoping this is in person in Peterborough
 - o Will likely be a virtual conference
 - o Will try to facilitate access given the vast province and travel difficulties

OCTWS 2019-2020 Annual meeting report – Danielle Ethier

- Chaired by Danielle and Art
- Was supposed in person in Peterborough
 - o Was a remarkable amount of work
 - o Devastating to cancel but confident in decision
 - o We were able to build upon much of the work from last year for this years meeting
- Danielle has been with executive for 4 years
 - o Within this time the chapter has grown from a dissolution notice to a successful 2021 AGM
 - o Danielle is very hopeful for future of chapter

2021-2022 Election results – Matt Dyson

- Great slate of candidates
- Matt Fuirst – president elect
- Michelle Bacon & Jen Shuter – board members
- **Motion to discard ballots:** Twyla Douaire/ Neil Dawson
- **Welcome to new members!**
- Will contact soon for new meeting

Address by Don Barnes – New President

- Acknowledges the work put in by the previous committees to get chapter up and running again
- New executive has old and new members, and from across the province
- Looking for input from members, encourage members to put names forward if interested in participating or if have ideas

Open Discussion

- Invitation from Bill Dowie to liaison between NW Ontario and MB chapter
 - Erin – Opportunities to synergize in areas between provinces
- No other discussion

Motion to adjourn meeting: Don Barnes/ Matt Dyson 11:50am EST